

Subject: RFQ for 02 Units of External Hard Disk for storing Backups for Modhumoti Bank Limited.

Dear Sir,

Modhumoti Bank Limited wants to procure 02 Units of External Hard Disk for storing Backups from reputed companies. In this connection, we would request you to submit your financial and technical offer as per below requirements.

Item	Specification	Bidder's Response	Unit Price in Tk.	Total Amount in Tk.
Capacity	5TB			
Brand				
Model				
Color				
Dimensions (L x W x H)				
Weight				
Interface	Super Speed USB 3.2 Gen1 (backward compatible with USB 2.0)			
Should Support	Windows 7 / 8 / 8.1 / 10			
	Mac OS X 10.6 or later (reformatting required for use)			
	Linux Kernel 2.6 or later			
Accessories	USB 3.2 Gen1 cable; Power Cable (if any)			
Op. Temperature				
Op. Voltage				
Texture				
Warranty	3 Years			

General Terms and Conditions:

- Purchaser's Right:** The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
- Bid Submission/ Closing Date:** The Quotation shall be mail to the below mentioned address:
Chairman Purchase Committee, CSD Division, Level-7, Modhumoti Bank Limited, Gulshan, Dhaka by 16:00 PM 7th November, 2022. Required Content of the Quotation: Quotation must be submitted as per prescribed form as instructed below:
 - Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited.
 - Complete proposal/offer must be signed with date by the authorized representative of the company.
- Quotation Validity:** The Quotation shall be valid for 1 year (365 days) from the Quotation submission/ closing date.
- Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.**
- Commercial Terms and Conditions:**
 - Price:** The quoted price should include applicable VAT & Tax. The rate of VAT & Tax should be mentioned in the quotation.
 - Payment Terms:** Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account only.
 - Price Submission:** The bidder shall have to submit the price in the letter head pad.
- The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

With kind regards,

Shah Md. Humayun Kabir

VP & Head of Common Services Division