

Ref. Date: MMBL/HO/CSD/RFQ/2023/09/094 Dated: 13/09/2023

# Subject: Request for Quotation (RFQ) for relocation of the Near Data Center/ Disaster Recovery Site for Modhumoti Bank Limited

Dear Sir,

Modhumoti Bank Limited wishes to receive bids from a bona fide Service provider (Company / Firm) for the relocation of the Near Data Center/ Disaster Recovery Site. In this connection, we would request you to submit your financial offer as per MMBL below & attached requirements.

SL.	Financial Quotation	Unit Price (BDT.)	Quantity	Financial Quote (BDT.)
1	Rack Rental (inclusive of all amenities mentioned above)	MRC / Rack	2	BDT / Month / Rack
2	Cross-Connect On-Demand (irrespective of cable length)	MRC / Link	10	BDT / Link /Month

### **General Terms and Conditions:**

- 1) Purchaser's Right: The Purchaser reserves the right to accept/ cancel/ reject any or all offer without assigning any reason. The Purchaser is not obliged to purchase the lowest offer or any offer at all. The Purchaser reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Purchaser reserves the right to conduct negotiations with one or more Bidder and/or accept the Bid without any negotiations.
- 2) Bid Submission/ Closing Date: The Quotation shall be submitting (Sealed Condition) to the below mentioned Address: Chairman Purchase Committee, in the tender box kept at Front Desk (7th Floor, 94 Gulshan Avenue, Dhaka-1212) of Modhumoti Bank Limited on 20<sup>th</sup> September, 2023 by 4:00 PM. The Purchaser reserves the right to reject any Quotation submitted after the Closing Date. The Purchaser reserves the right to change the Time schedule at any time.
- 3) Required Content of the Quotation: Quotation must be submitted as per prescribed form as instructed below:
  - a. Proposal must be addressed for "Chairman Purchase Committee" of Modhumoti Bank Limited.
  - b. Complete proposal/offer must be signed with date by the authorized representative of the company.
- 4) Quotation Validity: The Quotation shall be valid for 90 calendar days from the Quotation submission/closing date.
- 5) Manipulation or any kind of unusual approach or failure to submit the proposal/offer within stipulated time frame will be treated as "Disqualification" to attend in the bidding.
- 6) The bidder shall have a minimum of 3(Three) years of experience in the similar work, supply of goods and related services
- 7) Tenderer must have experience in successfully supplying of similar goods and related services under minimum 1 (One) work order, with a minimum value of BDT. 10,00,000/= Ten Lac within the last 3 (Three) years in Bank/ Govt./NBFI/Reputed Organization. Satisfactory successful work compliance certificate should submit along with RFP document.
- 8) Copy of Updated Trade License, Income TAX certificate, BIN certificate, VAT certificate, Bank Solvency Certificate.

## **Commercial Terms and Conditions:**

- 1. Price: The quoted price should include applicable VAT. The rate of VAT should be mentioned in the quotation and All items should be offered in BDT (For any partial items of both projects, whole offer will be rejected).
- 2. Delivery Place: Dhaka, Bangladesh.
- 3. Payment Terms: Payment will be made after Final Acceptance (FAC will be given after successful delivery) & upon submission of the bill with work order & original challan which is duly signed by authorized personnel (Name & Seal, if available). Payment will be made through Bank Account only.
- 4. Price Submission: The bidder shall have to submit the price in the letter head pad.
- 5. The Bidder shall have to submit their proposal as per the format attached with the RFQ. Any proposal not following the format will be considered as disqualify and will not consider for evaluation.

Note: For technical issues, please communicate with MMBL ICT Division.

## Shah Md. Humayun Kabir

### **VP & Head of Common Services Division**